



PURCHASE ORDER

DELIVERY DUE DATE: 11-14-19

Procurement Unit
Telefax No.: 045-982-4630

Supplier : **PHILIPPINE DUPLICATORS, INC.**
Address : Brgy. Merville, Parañaque City
TIN# : 000-412-839-000 VAT Reg.
Tel. No. : (072) 242-4367

PR No.: 2019-10-377
PO No.: 2019-656
Date: 10/17/2019
Mode of Procurement: Direct Contracting

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**
Date of Delivery:
Delivery Term: 20calendar days
Payment Term: N/30

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	crg	TONER for IM C200 Black (Gestetner)	1	5,425.00	5,425.00
2	crg	TONER for IM C200 Yellow (Gestetner)	1	10,675.00	10,675.00
3	crg	TONER for IM C200 Cyan (Gestetner)	1	10,675.00	10,675.00
4	crg	TONER for IM C200 Magenta (Gestetner)	1	10,675.00	10,675.00
					37,450.00

Purpose: for Office use

(Total Amount in Words) Thirty Seven Thousand Four Hundred Fifty Pesos Only
In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,
DR. GLENARD T. MADRIAGA
VP, Admin. & Finance
Authorized Official

Conforme: *[Signature]*
PHILIPPINE DUPLICATORS, INC.

(Signature over printed name & date) 10-25-19
Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____

COMMISSION ON AUDIT-TSU
RECEIVED
[Signature] 25 OCT 2019

Funds Available:
JESUS S. DANGANAN
Budget Officer IV

ALOBS No. :
Amount :

ok posted 10/25/19