



# WORK ORDER

**DELIVERY DUE DATE: 03 JUN 2025**

Procurement Unit  
Tel. No.: 045-606-8110 local 157/142

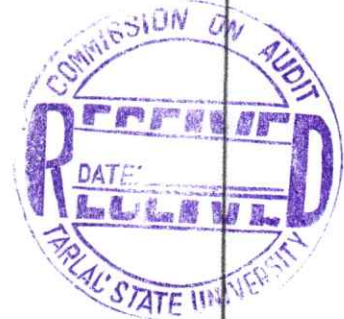
Supplier : **PROVENTURES ARTS & CRAFTS MANUFACTURING**  
Address : Ph.3, Brgy. Mira-Monte Subd. Lucban, 4328 Quezon  
TIN: 214-120-830-00000 VAT Reg.  
Tel. No. : 0999-995-6787

Work Order No.: 2025-109  
Date : 5/29/2025  
JO No. : 2025-095  
Date : 4/30/2025  
Mode of Procurement: NP-Small Value Procurement (SVP)  
Mode of Payment: n/15

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work on/before **June 3, 2025** upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<b>LABOR AND MATERIALS: FABRICATION OF WOODEN PLAQUE AND MEDAL</b>  -62 pcs Wooden Plaques 8x7 inches (900.00/pc) -90 pcs Wooden Gold Medals 3x5 in diameter (70.00/pc) for the Journalism Awards warranty: 90 days *****	62,100.00	<b><u>62,100.00</u></b>



(Please read carefully at the back hereof)

Charge to: 02-20644  
ROA No.: 7025-05-1544  
CONFORME & RECEIVE COPY :

Jobelle Marie M. Enciso  
**PROVENTURES ARTS & CRAFTS MANUFACTURING**

Firm/Dealer/Supplier/Contractor  
May 29, 2025  
Date

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

FUNDS AVAILABLE:  
JASPER A. YAUDER, CPA  
Budget Officer

APPROVED:  
DR. ARNOLD E. VELASCO  
President  
Authorized Official



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Charge to: 02 - 206441  
ROA No. : 2025 - RS - 1544  
CONFORME & RECEIVE COPY :

**PROVENTURES ARTS & CRAFTS MANUFACTURING**

Firm/Dealer/Supplier/Contractor  
\_\_\_\_\_  
Date  
Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

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