



PURCHASE ORDER

DELIVERY DUE DATE: 6-4-23

Procurement Unit
Tel. No.: 045-606-8142/ 606-8157

Supplier : **A.C. MENDOZA PRINTING COMPANY INC.**
Address : San Sebastian Village Phase 3, Tarlac City
Type of Business : Merchandising Business
TIN#: 007-290-469-000 VAT REG.
Tel. No. : 045 - 9821814

PR No.: 2023-04-134
PO No.: 2023-196
Date: 05/02/2023
Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: 30 calendar days
Date of Delivery: _____ Payment Term: N/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	pcs	Form, Index Card (payment to supplier) ***** <i>Purpose: Index card payment to supplier - 1st qtr APP 2023</i>	500	63.00	<u>31,500.00</u>

(Total Amount in Words) Thirty One Thousand Five Hundred Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. GRACE N. ROSETE
Vice President for Administration

Authorized Official

MAY 04 2023

Conforme:

MARCO MENDOZA

5-5-23

A.C. MENDOZA PRINTING COMPANY INC.

(Signature over printed name & date)

Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____

COMMISSION ON AUDIT - TSU

RECEIVED

MAY 05 2023

Funds Available:

JASPER A. YAUDER

Budget Officer

ALOBS No. : 02-102101-2023-05-0160

Amount : ₱ 31,500-