



# PURCHASE ORDER

**DELIVERY DUE DATE:** 7/16/2022

Procurement Unit  
Tel. No.: 045-606-8142/ 606-8157

Supplier : **A.C. MENDOZA PRINTING COMPANY INC.**  
Address : San Sebastian Village Phase 3, Tarlac City  
Type of Business : Manufacturing  
TIN#: 007-290-469-000 VAT REG.  
Tel. No. : 045 - 9821814

PR No.: 2022-05-123  
PO No.: 2022-274  
Date: 6/8/2022  
Mode of Procurement: Shopping

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**      Delivery Term: 30 calendar days  
Date of Delivery:      Payment Term: N/30

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	pcs	<b>PAPER, Oyster, 9" x 12", Conqueror texture contour (Diploma, Various Seminars)</b> ***** <i>Purpose: APP 2022 1st Qtr - for office use</i>	8000	28.00	<b><u>224,000.00</u></b>

(Total Amount in Words) Two Hundred Twenty Four Thousand Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

**DR. GRACE N. ROSETE**  
Vice President for Administration  
Authorized Official

Conforme:

6-16-22

**A.C. MENDOZA PRINTING COMPANY INC.**

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_



Funds Available:

**JASPER A. YAUDER, CPA**  
Budget Officer

ALOBS No.: 02-207512-2022-06-0042  
Amount: ₱ 224,000