



PURCHASE ORDER

DELIVERY DUE DATE: 05 SEP 2024

Procurement Unit

Tel. No.: 045-606-8142/ 606-8157

Supplier : **PHILIPPINE DUPLICATORS, INC.**
 Address : CCC Bldg. KM. 14 West Service Road Edison Ave. Merville, Parañaque City
 Type of Business : Merchandising
 TIN No. : 000-412-893-000 VAT Reg.
 Tel. No. : 0915-916-3840 / (02) 8822-2601-08

PR No.: 2024-07-287
 PO No.: 2024-492
 Date: 08/01/2024
 Mode of Procurement: Direct Contracting

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: 30 Calendar Days
 Date of Delivery: _____ Payment Term: N/30

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	piece	OPC DRUM	2	7,253.12	14,506.24
2	piece	CLEANING BLADE	2	932.00	1,864.00
3	piece	DEVELOPER	2	4,155.20	8,310.40
***** <i>Purpose: for Office use (Replacement of Photocopier Parts)</i>					<u>24,680.64</u>

[Total Amount in Words] Twenty-Four Thousand Six Hundred Eighty Pesos and Sixty-Four Centavos Only

Waranty Shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed



Very truly yours,

8-2-24
 DR. ARNOLD E. VELASCO
 President
 Authorized Official

Conforme:

[Signature]
8-6-24

PHILIPPINE DUPLICATORS, INC.

(Signature over printed name & date)

Bank Account Name: _____
 Bank Account Number: _____
 Bank Name: _____
 Bank Address: _____

Funds Available:

[Signature]
JASPER A. YAUDER, CPA
 Budget Officer

ALOBS No. : 02-102101-2024-08-7464
 Amount : ₱ 24,680.64