



# WORK ORDER

**DELIVERY DUE DATE:** 12 JUN 2025

Procurement Unit  
Tel No.: 045-606-8110 local 157/142

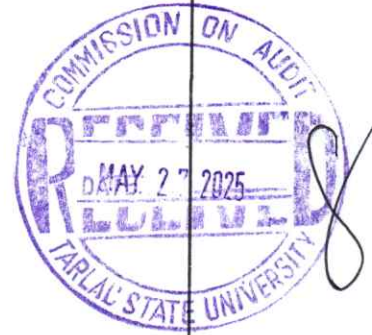
Supplier : **A.C. MENDOZA PRINTING COMPANY INC.**  
Address : San Sebastian Village Phase 3, Tarlac City  
TIN : 007-290-469-000 VAT REG.  
Tel. No. : (045) 982-1814

Work Order No.: 2025-100  
Date : 05/21/2025  
JO No. : 2025-067  
Date : 04/03/2025  
Mode of Procurement: NP-Small Value Procurement  
Mode of Payment: n/15

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **Twenty (20)** calendar days upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<b>LABOR AND MATERIALS: PRINTING SERVICES</b>  -500 pcs of The Blaze's Literary Folio Paper Size: 6 in. x 5.5 in. Paper Type: Glossy Number of Pages: 117  *****	45,000.00	<b><u>45,000.00</u></b>



(Please read carefully at the back hereof)

Charge to: 02-706641  
ROA No.: 2025-05-1502  
CONFORME & RECEIVE COPY:

**A.C. MENDOZA PRINTING COMPANY INC.**  
Firm/Dealer/Supplier/Contractor  
5/23/25  
Date

FUNDS AVAILABLE:

JASPER A. YAUDER, CPA  
Budget Officer

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

APPROVED:

DR. ARNOLD E. VELASCO  
President  
Authorized Official